**MINUTES OF FINANCE COMMITTEE MEETING**

**Held on Tuesday 31 October 2017 at St Joseph’s Church at 7pm**

1. **Prayer and formation:**

1. **Present:** Fr Danny McAvoy, Peter Hancock, Liz Fisher, Catherine Collery,

 Tony Gunning, David Kettle, Steve Scott

1. **Apologies for Absence:** Ian McDougall, David Howes, Shaun Howard, Bernadette Fisher
2. **Minutes of last meeting held 27 June 2017**

Cottee not Cotter, Caretaker. Fire installation. David Kettle to be Chair of H&S, we will choose a weekend to do a practice fire evacuation. Hotel pipes in the wall in the car park are air pipes and no detrimental fluids. Car park drain cover now fixed. Peter Hancock happy to be a consultant to Chairman, Steve Scott, for now and will continue to work on Gift Aid. Fr Danny proposed we employ a bookkeeper for maybe one day per week with a clearly defined remit, this was discussed. Has Ian sorted out the town centre direction signs?

**5 Matters Arising from Previous Minutes**

Health & Safety:

Fire alarm quotes, David K, Ian and Liz to go through quotes to negotiate. Fire Warden and First Aider details received from parishioners

BT Mydonate – Set up all done via Portsmouth, need to work with Portsmouth to ensure our link works correctly and to do a trial run to answer any queries parishioners may have.

Site Update - See Mary McNab’s report. Page 1 Request: BFC are very bureaucratic with no negotiation or flexibility. This was discussed at length especially regarding Clerk of Works and Compliance. Diocese to be asked to recommend Clerk of Works. Front of church/porch, steps, new build at side of the site and flat roofs. Need to find out what have Bracknell Forest quoted against, all the works or some of the works. Chairman to ask Mary to ask BFC to elaborate.

6 **End of Year Accounts**

 David has resigned as our bookkeeper due to family and work pressures, year end account almost finished, handing over role by Christmas.

**7 Crowdfunding for Church Refurbishments?**

Brief discussion but not suitable at this time.

**8 Credit Union**

 JP&SR commission will do research work on this, interest already from the parishioners volunteering to be involved. This will not be a parish credit union we are just facilitating the set up. This is not really an issue for the Finance Committee.

**9 Any Other Business**

 Stipends from the Diocese have now been claimed although very late. Peter explained the system to the Committee, this was discussed.

**10 Next Meeting: 28 November 2017 at 7.00pm**

**11 Closing Prayer**