**MINUTES OF FINANCE COMMITTEE MEETING**

**Held on Tuesday 28 February 2017 at St Joseph’s Church at 7pm**

1. **Prayer and formation:**
2. **Welcome & Introductions:** Fr Danny McAvoy, Peter Hancock (Chair), Liz Fisher, Catherine Collery, Steve Scott, David Kettle, Tony Gunning, Ian McDougall, Shaun Howard
3. **Apologies for Absence:** None received.
4. **Absent:**  Bernard Oneill, David Howes
5. **Minutes of last meeting held 31 January 2017**

Dominated by planning application on the two sites.

1. **Matters Arising from 31 January 2017 Minutes *- done***

The Planning application for St Joseph’s: a. steps up to the church, b. modern extension for better facilities, c. ramp system from church to hall, d. smooth the corner from main kitchen to ladies toilet for ease for wheelchairs, e. dividing the ladies toilet for disabled and shower for nightshelter. Improve the mini kitchen and install washing machine and dryer. Email from Alistair regarding Council declining our application ie, fire risk with exit from church, which Alistair rejected, application was then approved. Alistair instructed to go ahead, we need more detailed drawings. A Structural Engineer consulted regarding the steps and outside ramp. Urgency on the offer from Bracknell Regeneration Group we need to buy the stones from the Regeneration group for the steps while they are still in Bracknell. Alistair asked to consider improvements to the icon of St Joseph which is copper and green, might be able to use something which enhances it. The “A” frame needs to be clad from the floor up two metres and repair the mosaics at the higher point. The first job needs to be the work on St Joseph then the “A” frame refurbishment before work on the new steps. The new build with have a disabled toilet. All the remaining toilets will be unisex.

 **7 Update on issues from January 2017 meeting**

 **Planning Application email**

Heard nothing with regard to SMC site, ie, 20 houses, plan to obtain green light in

 order to sell the site. Diocese putting a scheme together to kick start the process,

 the negative covenant has been assigned to Bracknell Forest Homes, this was

 explained by the Chairman. Alistair has been asked to replace the solid wooden front doors

 and replace with sliding glass doors. The flat roofs will still need to be refurbished, there

 has been water ingress down the walls. These issues were discussed.

 **Meeting with GCD re: car park bollards**

Peter & Fr Danny met with the GCD MD, annoyed that the bollards are still not working

 properly and might well consider alternatives, whether bollards are the best solution. The

 MD said he will talk the manufacturer and invite them to come on site to inspect and try to

 appease our concerns.They now have the parts that can repair the out gate and the in gate.

 We need it working properly.have lost faith in the product and company, we need them to

 collectively get us to a position where we are satisfied with the product. We were not given

 full disclosure of all the discussions between John Cole and GCD. If they cannot fix the

 problem we may change the system from bollard to arms. The subscription to be deferred

 until the bollards are fixed.

 **Lenten Project**

The Lenten Project is now Medaille Trust. KHS were not able to operate with Syrian Refugees just the schools. The Medaille Trust work with human trafficking and slavery. The project starts on 1st Sunday in Lent and continues through Lent.

 **Quinquennial Report – nothing done but should stay on the Agenda**

This was explained to the new members of the Finance Committee. All urgent issues have

 been completed.

1. **Any Other Business**

Concern about the question of fire exits especially 10.30am when the porch is packed.

 Sacristans instructed to unlock all exit doors 30 minutes before each Mass and lock after

 Mass. The 10.30am Mass concerns regarding the volume of people coming out of Mass at

 the same time when the new stairs are built with no rail in place, an alternative has been

 designed by Alistair Lloyd.

 Children’s Liturgy commencement will be decided by PPC.

 Peter has indicated that he feels he would like to step down as Chairman of the Finance

 Committee this summer.

1. **Date of next meeting: Tuesday 28 March 2017, 7.00pm**

 **10 Closing Prayer – Fr Danny**