**MINUTES OF FINANCE COMMITTEE MEETING**

**Held on Tuesday 25 July 2017 at St Joseph’s Church at 7pm**

1. **Prayer and formation: A few minutes of silent prayer for David Howes and his family**

**with a beautiful reading by Fr Danny.**

1. **Present:** Fr Danny McAvoy, Peter Hancock, Liz Fisher, Catherine Collery,

 Tony Gunning, David Kettle, Shaun Howard, Iain McDougall

1. **Apologies for Absence:** Steve Scott, David Howes
2. **Minutes of last meeting held 27 June 2017**

 **Approved.**

**5 Matters Arising from Previous Minutes**

**Parish Caretaker** – has received his induction and commenced work.

**Staff Toilet** – Toilet and small hall flooring to be removed so it is level. Floor to be screeded and replaced with non slip flooring, quote £900. This was approved.

**SMC Site** – Pre planning application for 22 social homes, negotiations with Bracknell Forest Homes (BFH) owns the covenant. Possibly 2 buildings of 10 flas as launching pad to house the homeless. BFH have made a request for us to consider this for the SMC site. Teresa Cotter, former Nightshelter Manager, is spearheading via the Kerrith Centre who already have the money to do this. This was discussed. The committee said good idea but need more information on how this will be managed, terms and conditions of tenancy, etc. Fr Danny said it was more for those who are no longer able to live with their families for whatever reason. He also said we need at least two proposals to put to the Diocese, especially as it will impact the value of the land, and our plans for new build, refurbishments and new steps to be considered. This was discussed at length. It was agreed to sell the land for the maximum amount, complete our build and refurbishment and will help the homeless in some other way. The new build phasing was discussed. We need a liaison person on the finance committee to chase the build schedule. Peter agreed to write to Alistair to request what is the next stage. We need a project manager to keep the momentum of the build and to push each stage on. Mary has volunteered to take this action.

6 **Update on Issues since last meeting**

 Car park renewals & Disabled Parking – Renewals and new subscriptions have been very good. Disability parking discussed and it was suggested to move the disabled parking to the 4 spaces that face the town centre, this was agreed.

Car Park Surface - It was suggested to sweep the car park over a matter of weeks to remove all the small stones. We can repair any major holes that may occur.

Living our Faith - Status on LOF, Diocese needing £9M and received £13M for important projects in the diocese. Our share is £19,911 that we can draw on for special purposes, ie, PA, youth worker, disabled toilets, etc.

Health & Safety - Fire alarm quotes submitted to committee from TV Fire and Surrey Fire, these were discussed and decided the wired rather than remote.

Car Park Bollards - Faulty wiring in bollard traffic light system which was the reason for the failures now corrected by GCD.

Offerings Collectors – Change bags to the baskets. The baskets to be offered to Fr Danny at the Offertory procession and placed on the altar as it is an offering for the mission of the church as a sacred gift. This was discussed

BT Mydonate

Julian Quinn at Portsmouth to be contact with regard to setting this up for St Josephs.

Quinquennial Report

Small builder suggested to complete small jobs. Graham Taylor has done an excellent job sanding down and varnishing both altar rails.

**7 Any Other Business**

 JPS & Nightshelter - Weekly Talks arranged through September and October dealing with the issues regarding homelessness, drug and alcohol abuse and mental health, the parish, will fund expenses which will be occurred

 Disabled toilet has now been removed.

 It was suggested to have an item in the newsletter requesting volunteers. This had already been tried at the beginning of the year with minimal results.

**8 Next Meeting: 26 Sept 2017 at 7.00pm**

**9 Closing Prayer**